

Grants Pass Center for Spiritual Living Board of Trustees Minutes 4.20.2020

Meeting Called to Order: at 1:53 PM by Nancy Bankston, Board President, through ZOOM technology.

Attendees: Nancy Bankston, Paula Peterson, Diane Salter, Rev. Steven Van Meter, Nancy Yie,

Excused Absence: Nancy Yonally-Coleman

Welcome of Guests: None.

Invocation: done by Rev. Steve

Presentation of Reports:

- **Approval of March Board Meeting (as read electronically by all members):** Three C's used to approve the minutes of the March Board meeting.
- **Monthly Financials review:** Nan reviewed the Financial statements for March. While we are slightly behind in projected revenue for the year, our Center has had few financial transactions during the last month due to COVID 19 and our recent temporary closure. However, several VANCO deposits have been received from congregants.
- **Treasurer:** Diane continues to make weekly deposits from mailed in donations and any other transactions. VANCO deposits are being monitored on-line by Cindy & Diane.
- **Maintenance Report:** Rev. reported that the sprinklers are on and water is being delivered appropriately.
 - A request was received from the Spiritual Gardeners to hire someone to clean the moss off the roofs; gutters need to be cleaned around the Center.as well. Rev. Steve will find someone to do the work and will report at the next Board meeting for approval.
- **Correspondence:** Kris Strong asked to have a water dispenser with cups placed in the LEC, available when meetings/classes are in session. Costco does have a water dispenser that we might be able to use. Paula will investigate at Costco to see what is available. A small water dispensing devices to be obtained for the LEC was approved by the Board with the three C's.
 - **GPCSL ZOOM Account:** Sharie Davis requested a GPCSL Center ZOOM account. Nan explained some of the technical and administrative activities required for using ZOOM, which are complex and time consuming. Several people would have to be trained which increases the complexity. Because of the inherent technical and administrative difficulty, the Board made the decision to decline obtaining a Center Zoom account at this time but did approve reimbursing instructors for the cost of the technology. Each person would purchase their own ZOOM PRO account costing \$14.99/mo.; the contract can be discontinued at any time negating the need for a lengthy agreement. Each class would most likely require a 3 month purchase. Another option is to use a personal account free of charge and re-logging on after 40 minutes (the usual cut-off time). Each instructor would manage and be responsible for their own account, whichever they choose to use. The Board agreed with the 3 C's to support Practitioners teaching classes on ZOOM they purchase and reimbursing them for the PRO account fees.

- **Minister Report:**

- **Bookstore:** The twice weekly opening of the bookstore on Tuesdays and Thursdays will be suspended. There was minimal participation, and because of the continuance of COVID 19 infection in the country, it was deemed safest to stop the service for now. Nancy Yie will be mailing out the CSL Magazines by request and the member can reimburse the Center at a later time. A notice will be placed in the E-news as to how to contact her.
 - **Sunday Services:** A request from Sharie was received regarding the inclusion of other Practitioners during the Sunday service. Currently, the same 5 individuals participate; Rev. Steve does not want to open the Center to others who could either become infected or bring the virus to the Center. He has great concern for the elderly and more at-risk members of our community. Filming Practitioners at home was considered but felt not to be feasible. Should this pandemic continue for some time, the Board will consider other options to be more inclusive. If Practitioners need to see clients in the church, they are asked to use the Sanctuary, use gloves, sit 6 feet away from one another, and wipe down any surfaces touched. The Board agreed with the three C's.
 - It was decided that the announcement regarding support from Rev. Steve and the Practitioners had been sufficiently publicized in the E-news and during Sunday services. Instead of reiterating the offer weekly, it will be done at the beginning of each month.
 - **Cleaning:** Jan Albright has been doing the cleaning for the Center, but that has been suspended since we have been closed due to COVID 19. The Board agreed with the three C's to continue her usual stipend through May regardless. She will be asked to perform a thorough cleaning of all surfaces before the Center reopens.
 - **Unintended Income Program:** Sharie has asked for guidance on this program and whether to continue it or not. The original stop-date was March 29th, but the Board agreed to extend it through April. The general feeling was that it should not continue after that time. Rev. Steve will contact Sharie to ascertain how she would like to communicate the program completion to the congregation and to thank them for their generosity.
 - **GPCSL Stimulus Love Letter:** Rev. Steve proposed sending out a letter to all the congregants telling them how much they are valued. Included will be a prayer request form and an addressed return envelope to the Center. The Board agreed with the three C's to move forward with this idea.
- **Activities Coordinator:** On hold for now.
 - **Historical Committee:** On hold for now.
 - **Policy & Procedure Committee:** On hold for now.
 - **Strategic Planning Committee:** On hold for now.
 - **Community Giving Submission:** On hold for now.

Unfinished Business:

- **SOM Foundation Endowment Fund:** Remains on hold for now.

- **Budget Proposal:** Rev. Steve, Nan Bankston, Diane Salter, & Paula Peterson will participate in preparing the budget for the next fiscal year. A meeting will be determined once the April financial statements are available.

New Business:

- **Bylaws Revision:** Our Bylaws do not currently include a reference for more than one Minister. Because Nan is an Assistant to the Minister, the bylaws should be modified to include her position. In the future, GPCSL might also have more Ministers performing different tasks and this change should reflect that possibility. The Board will consider some possible ways to amend the Bylaws with congregational approval; this topic will be addressed at a future meeting.

Next Board Meeting: May 18, 2020 at 1:30 for prayer. The meeting begins at 2PM.

Benediction: done by Rev. Steve

Adjourned at: 4:15 PM

Minutes recorded by Nancy Yie, Board Secretary